

Request for Pre-application advice

1. Name and address of applicant

Name	<input type="text"/>
Address	<input type="text"/>
Postcode	<input type="text"/>
Tel No.	<input type="text"/>
Email	<input type="text"/>

2. Name and address of agent

Name	<input type="text"/>
Address	<input type="text"/>
Postcode	<input type="text"/>
Tel No.	<input type="text"/>
Email	<input type="text"/>

3. Address of proposed development

Address	<input type="text"/>
Postcode	<input type="text"/>

4. Proposed development

Please give a description of the proposed works

5. Attached information

In addition to this form, the following minimum level of information must be provided (please indicate what has been submitted):

- ☐ A 1:1250 or 1:2500 scale site location plan which clearly indicates the site upon which development is proposed.
- ☐ The correct fee (including VAT)
- ☐ Elevation plans of the proposed development (preferably to scale)
- ☐ Site layout and floor plan drawings of the proposed development (preferably to scale)
- ☐ Please indicate the size of the site in hectares:

It is also recommended that the following additional information is provided:

- ☐ Photographs and/or sketch drawings of the site and surroundings

6. Additional information

- ☐ Please indicate any additional information that has been submitted:

Please note that the more information and detail you are able to provide the more comprehensive and detailed a response we will be able to offer.

7. Declaration

I (the undersigned) confirm that pre-application advice is requested.

Once we have received your application we will acknowledge your submission with a reference number and ways to pay. Please quote the application reference when making payment.

Signed

Print Name

Date