

Application for a club premises certificate to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION

Before completing this form please read the guidance notes at the end of the form.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

Holme Bowling Club

club applies for a club premises certificate under section 71 of the Licensing Act 2003 for the premises described in Part 1 below (the club premises).

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003.

Part 1 – Club premises details

Name of club Holme Bowling Club			
North Road, Holme			
Post Town	Carnforth	Postcode	LA6 1QA
Telephone number (if any)	None		
E-mail address (optional)	None		

Name of person performing duties of a secretary to the club Callum Baxter			
Address of person performing duties of a secretary to the club The Smithy Inn, Milnthorpe Road, Holme, Carnforth, Lancashire			
Post Town	Carnforth	Postcode	La6 1ps
Daytime contact telephone number (if any)	07951582137		
E-mail address (optional)	calbax20@gmail.com		

Non-domestic rateable value of premises	£1500
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Are the club premises occupied and habitually used by the club? Yes ☒ No ☐

Part 2 – Club Operating Schedule

When do you want the club premises certificate to start?

DD	MM	YYYY

If you wish the certificate to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

General description of club (please read guidance note 1)

The premises is a Crown Green Bowling Club, covering an area of approximately 1500m², and includes a single story, single room Clubhouse of 30m² which has a small kitchen area, 2 attached toilets, an outdoor attached shelter of 25m², and a bowling green of approximately 800m². The remainder of the area comprising of hard and grassed landscaping with seating areas. The entrance to the Club is via a private unclassified road shared with Holme Cricket Club, Holme Community School, and agricultural landowners. The premises are closed to members and visitors from mid-September to the beginning of March of each year.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

What qualifying club activities do you intend to conduct on the club premises?

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A) ☐
- b) films (if ticking yes, fill in box B) ☐
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐

h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club (if ticking yes, fill in box I) ☒

The sale by retail of alcohol by or on behalf of a club to a guest of a member of the club for consumption on the premises where the sale takes place (if ticking yes, fill in box J) ☒

In all cases complete boxes, K and L.

A

Plays Standard days and timings (please read guidance note 6)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
Wed			<u>State any seasonal variations for performance</u> (please read guidance note 4)		
Thur					
Fri					
Sat			<u>Non standard times for the performance of the club intends to use the premises for different times from those listed in the column on the right</u> (please read guidance note 5)		
Sun					

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon				
Tue				
Wed			<u>State any seasonal variations for the exhibition</u> (please read guidance note 4)	
Thur				
Fri			<u>Non standard times</u> (please read guidance note 5)	
Sat			<u>club intends to use the premises for the exhibition of films at times from those listed in the column on the left</u> (please read guidance note 5)	
Sun				

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details here</u> (please read guidance note 3)
Day	Start	Finish	<div style="position: relative; height: 100%;"> <div style="position: absolute; top: 50%; left: 50%; transform: translate(-50%, -50%) rotate(-45deg); font-size: 4em; opacity: 0.5;">NOT Applicable</div> </div>
Mon			
Tue			
Wed			
Thur			
Fri			
Sat			
Sun			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
			<u>Non-standard times when the club intends to use the premises for indoor sporting events at different times from those listed in the column on the right</u> (please read guidance note 5)

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)			
Thur						
Fri			<u>Non-standard times when the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the table above, please list</u> (please read guidance note 5)			
Sat						
Sun						

NOT Applicable

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)			
Thur						
Fri			Non-standard times when the club intends to use the premises for the performance of live music at different times from those listed in the column above – please list (please read guidance note 5)			
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day	Start	Finish			Both	<input type="checkbox"/>
Mon			Please give further details here (please read guidance note 3)			
Tue						
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)			
Thur						
Fri			Non-standard times when the club intends to use the premises for the playing of recorded music at different times from those listed in the column – please list (please read guidance note 5)			
Sat						
Sun						

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)			
Thur						
Fri						
Sat			<u>Non-standard times when the club intends to use the premises for the performance of dance at different times from those listed in the column on the right</u> (please read guidance note 5)			
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3)		
Wed					
Thur			<u>State any seasonal variations for this entertainment</u> (please read guidance note 4)	<u>Where the club intends to use the premises for this entertainment at different times from those listed in the column on the right, please list</u> (please read guidance note 5)	
Fri					
Sat			<u>Non-standard days and timings</u>		
Sun					

NOT Applicable

[illegible]

J

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	09:00	21:30	
Tue	09:00	21:30	
Wed	09:00	21:30	
Thur	09:00	21:30	
Fri	09:00	21:30	<u>Non standard timings. Where you intend the premises to be open to the members and guests at different times from those listed in the column on the left, please list</u> (please read guidance note 5)
Sat	09:00	21:30	
Sun	09:00	21:30	

K

Please highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the club premises that may give rise to concern in respect of children (please read guidance note 8). None

L Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

The Club will ensure that the sale and consumption of alcohol is undertaken in a responsible manner and in line with the terms of the Premises Licence.

The sale of alcohol will only be undertaken by authorised and trained club members, and a member of the management committee will be present at all times. The sale of alcohol will be available to club members and signed in guests during practice time, league matches and competitions. Outside of the Licence hours of sale alcohol kept on the premises will be stored in secure locked storage within the Clubhouse, with access restricted to authorised key holders only. During the period from mid-September to the beginning of March each year when the Club is closed, all alcohol will be removed from the Clubhouse.

To promote all four of the Licensing Objectives we will ensure that:

There is no selling of alcohol to underage people.

There is no disorderly behaviour on the premises.

There is no anti-social or violent behaviour

There is no harm to children

b) The prevention of crime and disorder

1. Documented training will be given to club members regarding member's obligation under the licensing Act in respect of: The sale of alcohol, Age verification policy, conditions attached to the premises licence, Permitted licensable activities, the licensing objectives and the opening times of the club.
2. With such training (condition 1) documented records shall be kept for a minimum of one year and be made available immediately upon a reasonable request from any responsible authority. Documented training shall be refreshed at intervals no greater than 12 months intervals.
3. A refusals register will be kept. Such documents will record incidents of member refusals of alcohol sales to under age or drunk people. As well as incidents of any anti-social behaviour and ejections from the premises
4. Both refusals and incident reports registers shall be kept for at least 1 year and they will be made available immediately upon a reasonable request from any responsible authority (for the avoidance of doubt the 1 year period relates to each respective entry in the log book and runs from date of the particular entry)

c) Public safety

The bar manager, Committee members or authorised members will check the premises before it opens to the members to ensure there are no risks to patrons and that all safety precautions are in places.

The bar manager/ Committee members will ensure that all members receive appropriate training about emergency and general safety precautions and procedures.

The bar manager, Committee members or authorised members will ensure that all members are aware of the social and legal obligations and their responsibilities regarding the sale of alcohol.

There will be no glass containers, as Alcohol will be served in cans and when requested plastic glasses will be provided

All fire safety measures on the premises are maintained in good working order.

An adequate and appropriate supply of first aid equipment and materials are available on the premises
A public AED is available at the adjacent Community school.

d) The prevention of public nuisance

Suitable and conspicuous notices shall be displayed at the entrances and exits requesting patrons to minimize noise and when smoking and/ or leaving.

Alcoholic drinks purchased on the premises may only be taken off the premises in sealed containers.

Open containers of alcohol shall not be removed from the premises, except from consumption in any of the licensed area

No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises that gives rise to a nuisance

e) The protection of children from harm

The Bar Manager, Committee members or authorised members will operate a Challenge 25 age Verification policy and prominent signage at the point of sale indicating that the challenge 25 scheme is in operation.

The only acceptable proof of age identification shall be a current passport or Photo Driving Licence
Children who visit our Club as a bowls player or spectators must be accompanied/supervised by a responsible adult.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ✓
- I have enclosed the plan of the premises. ✓
- I have sent copies of this application and plan to the responsible authorities. ✓
- I have completed and enclosed the club declaration and enclose a copy of the club rules. ✓
- I understand that I must now advertise my application. ✓
- I understand that if I do not comply with the above requirements my application will be rejected. ✓

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 10)

I Callum Luke Baxter

(Insert full name)

make this application on behalf of the club and have authority to bind the club

Signature	C.L.Baxter
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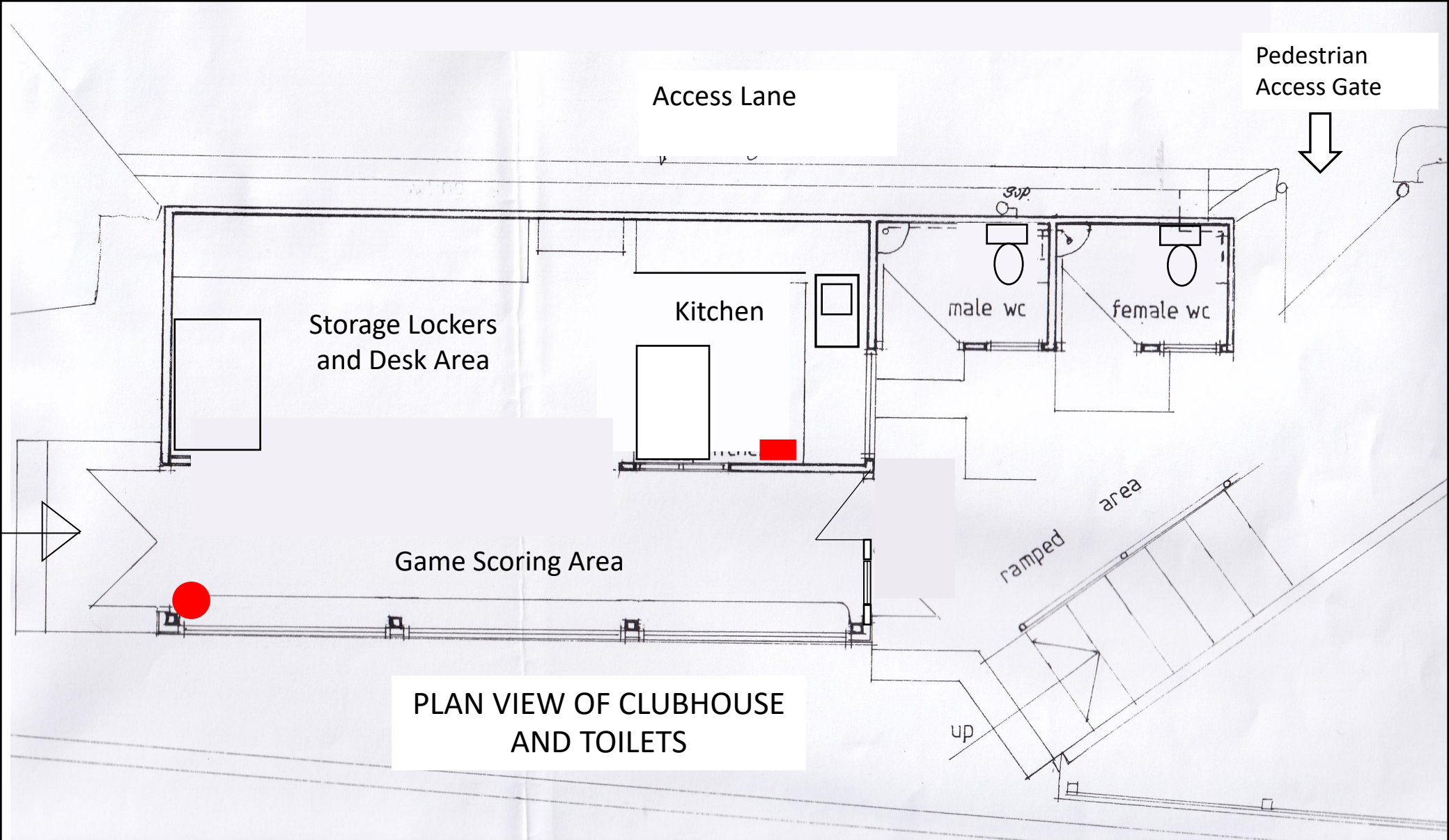
Date	17.04.2025
Capacity	Club Secretary

Address for correspondence associated with this application (**please read guidance note 11**)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

- 1) Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.
- 2) Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 3) .Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4) For example (but not exclusively) where the activity will occur on additional days during the summer months.
- 5) For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6) Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7). If the club wishes members and their guests to be able to consume alcohol on the premises please tick 'on the premises'. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick 'off the premises'. If the club wishes people to be able to do both please tick 'both'.
- 8) Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, gambling machines etc.
- 9) Please list here steps you will take to promote all four licensing objectives together.
- 10) The application form must be signed.
- 11) This is the address which we will use to correspond with the club about this application.



Water Fire Extinguisher



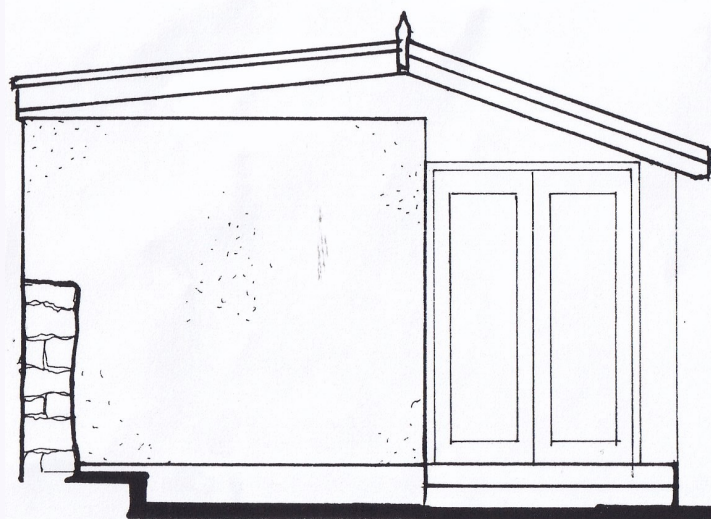
Fire Blanket

Clubhouse internally is
7.3m long x 4.3m wide

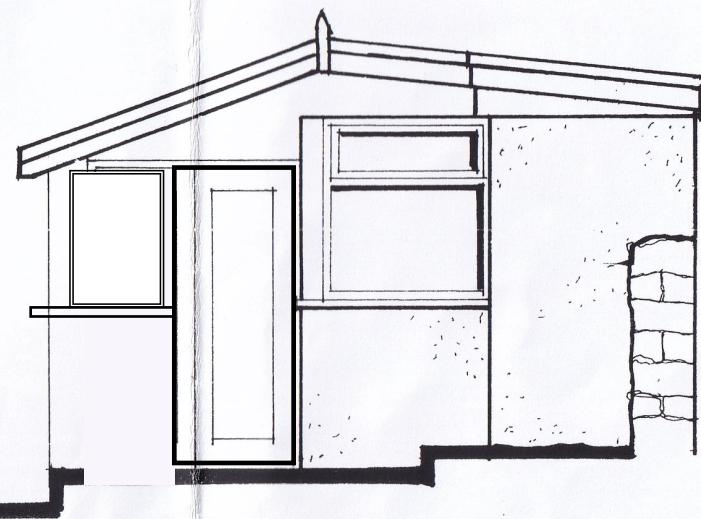
Holme Bowling Club
North Road
Holme
LA6 1QA



REAR ELEV (NORTH)



WEST ELEV



EAST ELEV

CLUBHOUSE AND TOILETS

Holme Bowling Club
North Road
Holme
LA6 1QA

Extent of Bowling Club land
is approx. 1500m² and
shown edged in red



Open Fronted Shelter
approx. 25m²

Clubhouse
and Toilets

Access Lane

Holme Bowling Club
North Road
Holme
LA6 1QA