

## Moving and Handling - RISK ASSESSMENT

Location:

Assessor:

Signed:

Date of Assessment:

Review Date:

Activity:

<b>Hazard</b> What could cause an accident, injury or problem for pupil or others?	<b>Risk</b> What is the likely injury, harm or ill-health e.g. death, serious injury, etc	<b>Individuals at risk</b> Who is likely to be harmed e.g. pupil, all learners, staff	<b>Level of Risk –</b>  Low/ Medium/ High	<b>Control Measures (Current)</b> How can the risk be reduced? What do staff and pupil need to do to reduce the risk?	<b>Control Measures (Additional – Proposed)</b> Any additional control measures required, who is to action and when
Moving around school between lessons.	Falling over causing injury	Pupil	Medium	<ul style="list-style-type: none"> <li>• Adult supervision when travelling between lessons. To be reevaluated after first term.</li> <li>• Opportunity to leave lessons 5 mins early</li> </ul>	
Opening heavy doors	Causing pupil to loose balance and fall over.	Pupil	low		
Ascending and descending stairs	Falling down stairs	Pupil himself, Other pupils or staff	medium	<ul style="list-style-type: none"> <li>• Reduce the number of times pupil is expected to access stairs throughout day.</li> <li>• Ensuring class room is on the ground floor</li> <li>• Ascending/descending at times when the stairways are clear.</li> </ul>	

				<ul style="list-style-type: none"> <li>Supervised at the side on stairways.</li> </ul>	
Rough uneven ground outside	Falling over	pupil	medium	<ul style="list-style-type: none"> <li>Alert pupil to possible hazards outside.</li> <li>Provide distant supervision allowing some independence at social times</li> </ul>	
Arising from the floor should Pupil fall.	Member of staff or other pupil offering assistance sustaining back injury	Member of staff or other pupil offering assistance	low	<ul style="list-style-type: none"> <li>Pupil never to be lifted or physically helped to his feet.</li> <li>Allow him to arise independently</li> <li>If in difficulty offer a classroom chair to assist him to get to his feet.</li> </ul>	
Practical lessons carrying/handling equipment	Carrying equipment whilst moving may cause pupil to become unbalanced and fall. Pupil may not be able to adequately coordinate the use of some pieces of equipment and may injure him/herself	Pupil Other pupils	low	<ul style="list-style-type: none"> <li>Pupil to receive direct/indirect supervision as required</li> </ul>	
Lunchtimes carrying food tray	Food sliding onto floor causing pupil or others to slip	Pupil Other pupils staff	low	<ul style="list-style-type: none"> <li>Pupil to receive direct/indirect supervision as required</li> </ul>	

PE lessons	Pupil could fall over if knocked. Pupil could fall off equipment	Pupil	medium	<ul style="list-style-type: none"> <li>Pupil to receive direct/indirect supervision as required</li> </ul>	
Educational visits	Getting on and off transport. Pupil could become uncoordinated in unknown surroundings. Pupil could wander off	pupil	medium	<ul style="list-style-type: none"> <li>Pupil to receive identified support/supervision on visits. 1:1/1: 2 as required.</li> </ul>	

**ACTION REQUIRED AND BY WHOM:**