

## WESTMORLAND & FURNESS SEND PARTNERSHIP ACTION TRACKER

**Preparation for Inspection Meeting**  
**Date: 21<sup>st</sup> May 2024 Time: 10.00 – 12:00**

**Present:** Isobel Booter (Chair), Lorraine Rudd-Williams, Donna Stretton, Matt Hardwick, Daniel Hinton, Cllr Sue Sanderson, Amy Holliman, Julia Dean, Joanne Charlton, Lauren Jackson, Holly Murphy, Lindsey Ormesher, Andrea Henderson, Catherine Prince, Jacquie Shenton, Gemma Hartley, Sarah Powell, Vanessa Wilson, Rachel Canwell, Georgina Grant, Katrina Stephens, Gill Ruskin (note taker)

**Apologies:** Andrew Harrobin, Jason Habbershon

	Agenda Item	Notes	Actions	Update
1.	Welcome and Apologies	Chair welcomed all to the meeting.		
2.	Updates and Actions	<p>Terms of reference was circulated following March mtg. W&amp;F SEF – this has been updated and circulated.</p> <p>SEND development – Catherine to lead ICB updated which has been moved DBV work – to be included in next meeting - capture and circulate action plan.</p>	Please read and pass updates to Catherine	

		Notes agreed as accurate record and most actions completed, DBV and SEND ongoing.		
3.	Case Study – Sandgate School	<p>Presentation was given by Rachel.</p> <p>Isobel thanked Rachel for the presentation and noted the care and time that they take.</p> <p>Isobel asked about the reach, growing confidence for staff and improved relationships with parents, staff and at home. How do we know this? What is the current reach of the programme and can this go out further geographically? Rachel - we deal with South Lakes, Eden and Penrith, taking on 6 referrals each half term.</p> <p>Following programme, complete an evaluation by sending out to all settings, what's gone well, what hasn't gone well, how has it improved your practice and whether they would refer to the EIP again?</p> <p>We are seeing settings referring again for different reasons, applying knowledge gained from programme to other children. Isobel, early identification and moving to help support the child sooner.</p> <p><u>Future Case Studies</u></p> <p>Daniel Hinton, currently doing work with further education provider, looking at further engagement and into adulthood.</p>		

		Julia Dean/health – PINS project – this to be used as case study at Autumn Term meeting.		
4.	Wave 4 Specialist School Update	<p>In 2022 Cumbria put in a bid to the DfE for a new Free Special School. This was unsuccessful.</p> <p>Following disaggregation, WaF have adapted and resubmitted this bid and have been successful. A new Free Special School will be built – most probably in the Eden area – focussing on Communication/Speech and Language and SEMH.</p> <p>We are still awaiting timelines from the Government before dates etc. can be confirmed.</p>	Updates at future Partnership Boards	
5.	SEMH Update	<p>Lindsey Ormesher – gave presentation, Social, Emotional, Mental Health APP.</p> <p>Isobel noted we need that this can be universal and will help increase in resilience.</p> <p>Vanessa Wilson thanked Lindsey for her work and is looking forward to being implemented.</p> <p>Georgina Grant asked for clarity on who would have this one-page profile, would it be parents or professionals? Lindsey, it would be owned by the young person/child, and parents to grow with them, and responsibility of services to ask for this. It's about giving the child control. Georgina asked if there is a communications plan. Lindsey confirmed there is a draft plan in place.</p>		

		<p>Georgina queried would professionals complete a one-page profile, as this may make appointments etc. seem less intimidating to CYP if they know who they are seeing.</p> <p>Colleagues asked to agree to adopt this piece of work. All in agreement.</p>	<p>Lindsey to forward this to Georgina/Catherine to look to adapt proforma.</p>	<p>This has been approved by Board.</p>
6.	Neuro-developmental pathway Update	<p>Lauren Jackson – presented slides and shared.</p> <p>Vanessa clarified the right to choose option for parents. Provider has to hold an NHS contract somewhere in the country – we do not want parents going to random providers and then producing a bill to the NHS.</p> <p>Katrina Stephens - at last ICB meeting this was noted as a risk. And whether this will be successful due to financial constraints and its success. Vanessa, interim case a lot of money is being made available, trying to line things up and it is a statutory agenda that this is covered. We have a focussed discussion with the ICB in July and that this is important and an urgent agenda that needs to be addressed. Satisfactory service levels need to be delivered.</p> <p>SEND inspection currently taking place in Blackpool at present. Any conversations that anyone can have will help with this. Katrina will ensure that people are informed, and that Kath will also be made aware of this. Isobel, we need to work actively in working with young people and parents. We must be mindful being a new partnership that we will be inspected in September.</p>	<p>Strategic group being developed with different partners invited – to revisit at next Partnership Board</p> <p>Lauren/Vanessa to share info/learning from Blackpool inspection at future meeting</p>	

		Still without a DCO for W&F and have been through interview and hoping to bring them in in July.		
7.	Self-Evaluation	SEF had been circulated prior to the meeting. Some areas require further additions and look at how we can capture our gaps/next steps.  SEF is a very long document, so we now need to create evidence catalogues and a summary SEF.	Catherine to recirculate SEF.	Focus on SEF at next Partnership Board.
8.	Local Offer Update	Joanne Charlton: Local Offer Update presentation  Isobel, lots of engagement and is there co-production with parents and carers? Joanne, yes there is and hoping at a strategic level too, using survey to parents, carers, young people and children. Working with Catherine too, in terms of some the work engaging with parents and families that this will help with the families she is working with and the comms team.  Georgina - is this parents' priority order? Joanne - this is being completed in the order as how the work was identified, but it may have been identified and will work alongside one another.  Currently looking at other local offers and talking to other people and working with W&F and their local offer.  Isobel - where we have seen local offers have done really well, parents have helped to influence.  Julia, noted that headteachers are on committee for special schools and are involving as many parents as possible, and Georgina is welcome to attend the Steering Group.		

9.	Feedback from SENDAC	<p>Georgina - currently looking at more internal priorities so that parents and new reps know where we are going.</p> <p>Also been collecting feedback from coffee mornings, what keeps coming up is sufficiency of SEN places.</p> <p>Parents are getting concerned about that numbers in special schools are increasing and concerned that their child's needs may not be being met. Isobel will discuss with governing bodies, and to work together with special schools headteachers to work with parents and their concerns. Georgina, feedback received that parents/carers do not know about SENDIASS.</p> <p>Catherine reported that Sally Godfrey is happy to work with parents to provide information as to what they do and support as required.</p> <p>Isobel, asked about the plan going forward - increasing the confidence of the footprint within W&amp;F and parents maybe implementing a subgroup? Georgina explained that they have had interest from more W&amp;F parents and they are currently receiving training.</p>	CP speak to Sally and look at how we can ensure more parents have an understanding of SENDIASS and what they offer	
10.	SEND/DBV Update	Agenda item deferred to future meeting		
11.	Data Update – SEND Dashboard	<p>Julia Dean and Catherine Prince provided an update for Elaine Taylor (presentation)</p> <p>Still some QA issues with EHCPs identified to ensure they meet new QA standards. Continue to address this as a key target.</p> <p>Georgina, EHCP and SEND support is top parent priority, would like to be involved in the work in</p>	JD/CP - Data to be circulated	

		improving these areas. It was agreed that yes Georgina will be involved.		
<b>12.</b>	Area SEND Inspections – 6 monthly thematic overviews	Colleagues to read this through after the meeting.		
<b>13.</b>	AOB	Due to this being an incredibly full agenda, additional date has been added for an extra Partnership Board meeting in the summer term: Wednesday 24 <sup>th</sup> July 9:00 – 10:45am		

***Date and time of next meetings: Wednesday 24<sup>th</sup> July 09:00 – 10:45am & Tuesday 15<sup>th</sup> October 10:00 – 12:00***