

## WESTMORLAND & FURNESS SEND PARTNERSHIP ACTION TRACKER

**SEND Partnership Board**  
**Date: 24<sup>th</sup> July 2024 Time: 09:00 – 10:45**

**Present:** Chair - Isobel Boler. Cllr Sue Sanderson, Catherine Prince, Amy Holliman, JoAnne Charlton, Katherine Dalgliesh, Holly Murphy, Sally Richardson, Lorraine Rudd-Williams, Peter Chapman, Sharon Simpson, Jason Habbershon, Andrea Henderson, Katrina Raine, Andrew Horrobin, Lindsey Ormesher, Julia Dean, Donna Stretton, Georgina Grant, Amanda MacDonald

**Apologies:** Katrina Stephens, Dan Hinton, Sarah Powell, Helen Grice, Richard Scott, Matt Hardwicke, Sarah Roscoe, Mil Vasic, Karen James, Alex Nancollis

	Agenda Item	Notes
1.	Welcome and Apologies	Chair welcomed all to the meeting.
2.	Updates and Actions	Way Four Specialist school update  SEMH update  Neurodevelopmental pathway update

		<p>Blackpool inspections</p> <p>Circulate the SEF</p> <p>Feedback from SENDAC</p> <p>Data</p>
<p><b>3.</b></p>	<p>SEND Action Plan – 1<sup>st</sup> full draft</p>	<p>CP - still in draft form, to look ahead to think how to be proactive and positive to move forward, DBV and outstanding APP. Including targets to improve, overarching all of this a culture with children and families at the heart of all that is done. Would welcome comments, areas for development. After the meeting ask colleagues to makes amends and share with CP before the first Friday in August.</p> <p>PC – cautious that a lot of timescales are passed, are we setting ourselves up to fail with issuing plan.</p> <p>IB – yes, most are met, may need to remove them from document or use strikethrough to show the work. Been ambitious putting in everything, need to agree 4 priorities.</p> <p>JD – important to keep some of them on to review, some inform core values and continued action plan.</p> <p>PC – ongoing ones would be new business as usual, actions and new learning going forward.</p> <p>IB – thank Catherine who has met with many colleagues on the plan when putting the plan together and shows the ambition we have going forward.</p> <p>We still have really big areas that need to be the priority, we had the parent carers workshops, slow reach. Important still engaging with parent groups. Look at all different ways to increase the buy in.</p> <p>AH – parents are important, young adults from 16, how do we capture conversations with those young adults and recognise their voice.</p>

		<p>CP – Lorna Jones started as engagement and dev officer, making links with children and families participation team, starting, in infancy.</p> <p>IB – sufficiency, school and partnership aspects. Both ICBs and ND pathways we continue to focus on it, EHCPs quality.</p>
4.	Data Update – including Fabric Project	<p>JH – SEND Partnership dashboard in process of being updated, most quarterly metrics have been updated. There are 11 of those as rag rated as red, intended to look at more detail, related to March. Likely the ones you would expect, suspensions and exclusions particularly with an EHCP – timeliness of ARs and decisions whether to issue EHCP.</p> <p>This dashboard is not ideal for your needs as a group, have met with Steve Hatton to make changes to make this more data driven – clearly a need to for context, narrative and what sits behind the numbers.</p> <p>Exclusions and suspensions higher than last year for both groups of pupils. Numberswise broadly in line.</p> <p>EHCP assessment didn't issue, large jump in May – but has dropped in June.</p> <p>ARs are increasing – previous years July/August higher issued.</p> <p>Health data – metric detail does provide a trend, waiting for SLT input, gone down. LD who have had annual health check have dropped. 18-24 on the increase.</p> <p>Project to build more robust set of data behind these measures, more intelligence.</p> <p>SR – some indicators are more significant than others, failures not as significant as number of exclusions – some weighting on what needs to be considered.</p> <p>IB – Could see it as a more robust process to assess and not issue.</p> <p>JD – Not issuing a plan following assessment, careful of words, decision not failure to issue – considered decision at that point.</p> <p>ARs important metric, considered by CQC and Ofsted – picked out as one of the key things, working hard to get turned around, recognise that still not good enough. Issues with getting data where we need it to be, working to get it in hand.</p>

		<p>IB – also we have to say don't mention 20 week compliance it is so good 80%, ARs a concern – bring it as substantial items. Look at quality.</p> <p>AH – be careful on the frequency where we use narrative data driven, can't compare with other local authorities. Overall what is the picture, we don't need to compare – our teams can tell us that. Need a fuller picture going forward.</p> <p>IB – take the point but we have got to keep the national as a comparator as there are real anomalies in our data which we have got to challenge. EH GLD levels 57% in Barrow compared to 67% national. Lots of strength in our data.</p> <p>KR – SLT/OT/PT – children in Barrow have a higher referral rate. SLT RTT performing better than national average response time, 189 children waiting for access to SLT. Waiting Well workshops being offered to parents/schools, evidence-based research onto the local offer. Increased complexity on the children we see. Peak in referrals December-March, things tail off before rising again.</p> <p>IB – was to capture the good work, real positives impact of the ASC family commission. Look at independent char in the future. Always bring the data, rich discussion.</p> <p>JH – tools in place that don's support as well as should do, that is recognised. CP/JD/LB/SH to understand from a base level, understand need of service intelligence and data. Meeting tomorrow to kick work off – 25.07.24. Ambition to make this a more useful process going forward. Provide less of a screen shot, more of an update to send out before the meeting.</p>
5.	JSNA Update	<p>SR – link the 2.5 year develop check with the work offered by SLT. Rag rating more about confidence at the moment, quite new, preparation for adulthood can link with Andrew to get more information.</p> <p>Some gaps in health and understanding. Previous JSNA done in 2019 education focus, make reference and build on it.</p> <p>Social care there must be lots of data, ILACs inspection – need to link with relevant people.</p> <p>Attendance – improving picture.</p>

		<p>Outcomes – have educational, don't have outcomes in other areas. Impact of outcomes, don't have access.</p> <p>Prep for Adulthood – only info ASCOF framework, Cumbria, don't know when next updated. Link with Andrew. Have information NEET, and supported internships.</p> <p>Family experience – already been covered this morning, limited data, pockets where there has been evaluation or survey – plans ahead and stored in the Autumn term.</p> <p>AH – being able to digest this and the slides. How that captures and know the connectivity. Struggling with the slides – and needs to go away and pick out the key points.</p> <p>IB – make a good point and one of the issues how late the paperwork was sent out – will aim for 1 week before.</p> <p>SR – hoping to have all together by the end of August. Need to inform and have a clear understanding of the area in preparation for inspection.</p> <p>IB – JSNA informs current offer.</p> <p>SS – still in a position where we don't have enough information – preparation for adulthood was transition. Why not enough information.</p> <p>IB – conscious how much we have tried to put into this board and how much we have on. Although LGR happened in April – partnership has only been in existence since January. Some of the slight hesitation, Social Care managed to keep up momentum. SEND some of the momentum has been lost through LGR, but is now back with us at pace and that it why we are trying to make sure we have energy around that moving forward.</p> <p>Unusual to be in a local area without a JSNA – we are not 14 months old we are 6 months old.</p> <p>Good work is there for preparation for adulthood, tried to capture with the CEF – need to check we have the areas of good practise in there and capture all together,</p>
6.	SEND Local Offer Update	<p>JAC – priorities page update from last meeting.</p> <p>Priority 1 – update</p>

		<p>Priority 2 – 2 surveys to be analysed and published regularly.</p> <p>Task and finish groups - Good representation from all partners</p> <p>Priority 3 – 1 team already in place to use audit tools. Move to independent QA. Produce maintenance plan.</p> <p>Priority 4 – identifying what is available, compare other LAs LOs.</p> <p>Priority 5 – ongoing surveys, what they want and how displayed.</p> <p>Produce report with findings and recommendations.</p> <p>IB – are we statutorily compliant.</p> <p>JAC – some bits missing, but as not long since split, establish new local offer – got information why really important that people prioritise the local offer to get it up to date. Parents frustration when they go and information not there. Push audits with teams to get updates.</p> <p>LO – hard to navigate.</p> <p>IB – work going on the layout and navigation.</p> <p>JAC – issues we have, front page, cannot change – some wording but not how it looks. Can change info behind and that is what we are trying to go at the moment. Bare with us that is what we are trying to do, but until we have the information. Teams need to send the information to us, can be amended to make it similar.</p> <p>JD – Compliance – is compliance around since 2014, split original LO and been through inspection. Search function poor, key words to be picked up in the search. Need to work with people creating information, meta data. LO identifies the gaps we have in provision.</p> <p>GG – put out own independent survey to parents and collected 53. Main issue, don't know what the local offer is only 28% knew what it was. Out of those who knew, lack info, old info, not accessible.</p> <p>JD – need to get it out there, while children are at SEN Support. NCIC did some really good work, going through the Local Offer when referred. Schools to sit with parents at point of identifying SEN Support.</p>
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7.	DBV Update	IB – submitted the plan and working on it.
8.	APP Update and Next Steps	<p>CP – update in June met with both ICBs and Lindsey. Still some actions Parent Carer confidence – increase in SENDAC membership, but significantly lower than when Cumbria.</p> <p>GG – doubled our membership last year, now got the same as we did have. Getting 10 members a week/month, increasing daily – by next year will have doubled. Social media doing well, more members that SENDIASS.</p> <p>CP – emotional support and wellbeing.</p> <p>LO – Next steps, group meeting in the next week, get comms around all this work. Knowledge and awareness and accessibility.</p> <p>Workforce plan is ready and can be shared at next meeting.</p> <p>CP – ND pathway, both ICBs leading on. Moving forward with stakeholder groups, task and finish groups.</p> <p>PC – clear work plan.</p> <p>CP – deadlines have been moved back a little bit – looking at October in a place to go forward.</p> <p>IB – need to desegregate the data.</p> <p>PC – data element are a fault, what it needs to look like, currently capturing separately.</p> <p>IB - I will share the latest letter with you separately.</p> <p>JD – Do need to be aware of other challenge, we have 2 ICBs and may have 2 pathways.</p> <p>IB – did meet with Richard from NICB.</p> <p>KR – SLT/OT/Community Paediatrician – across whole county – feel on a limb in Eden.</p> <p>IB – talk of changing referral pathway through schools and not GPS – but not part of that discussion.</p>
9.	Health Update	<p>IB – managed to capture it in discussions.</p> <p>PC – DCO update – confirm that there is a named DCO identified. After 15 August 2024 in post and have clear offer.</p>

10.	EHCP Update and SEND Practice Week	<p>JD – practice week 7<sup>th</sup> Oct – quality assure all areas of SEND. Fits into our inspection process. Focus LAC, PEP, SEN Support, children with EHCPs. Head of Virtual School delivering training. Produce a report on the week.</p> <p>IB – communication – good to get a lot of buy in.</p>
11.	Feedback from SENDAC	<p>GG – just submitted the grant application, SEND conference, workshops, let parents choose the training. Exhibitors on the day will increase reach. Since June 40 members. Every 2 years put out a priorities survey, sending in September. EHCPs, SEND Support, ASC Pathway. Targeted surveys on each area – open for 6 weeks. Parent carer forums really useful and increased membership.</p> <p>IB – now Lorna in post, look at Local Offer and parent carer event.</p> <p>JD – date for conference.</p> <p>GG – no, need to find what parents want – hopefully before April next year.</p> <p>IB – loved the sensory bags – could be part of the Waiting Well perhaps. Embarrassed about Summer activities this year, put in planning sessions for Christmas and next Summer.</p> <p>CP – Venue?</p> <p>GH – not sure, need a large location with main room with break off rooms for training sessions.</p>
12.	Coproduction Charter	<p>CP – paperwork shared has been updated, and another draft has been produced. Any feedback or can it be shared wider. Images of children used, copyright, have to use stock images.</p> <p>IB – need to change a couple of the images. Are people happy with signing this off at this meeting.</p> <p>LO – on the pictures, we are keen to update them.</p> <p>IB – happy with the content – sign off and tweak the images.</p>
13.	Forward Planning	<p>Aim for half termly – late September, early Oct and another in November.</p>
14.	AOB	<p>DCO update</p>

	Agenda Item	Action Tracker
1.	Welcome and Apologies	
2.	Updates and Actions	<p>Minutes from last Partnership Board - Approved</p> <p>ND Pathway - Full review in progress, group established, one single ND pathway for all. Proposal system view what criticals will be working business case to present in October to ICB – biggest risk area. By September have set of principles to share and by October full business proposal to share.</p> <p>CP – can share the slides from previous meeting on learning gained from Blackpool Inspection</p> <p>SENDAC Grant agreed for 2024-25</p> <p>Data update - Completed.</p>
3.	SEND Action Plan – 1 <sup>st</sup> full draft	<p>Holly, Catherine and Catherine happy to take feedback on how to hold a strategic overarching plan while keeping momentum on action plan. Please submit any feedback to Catherine by end August so a further draft can be completed</p> <p>CYP voice - Lorna Jones to put a call in to Andrew H to work with young adults.</p>
4.	Data Update – including Fabric Project	<p>Exclusions – take challenge to education governance board and report back on what they are doing.</p> <p>Add annual reviews to agenda items for next meeting.</p> <p>QA framework and direction of quality for EHCPs – add to agenda for next meeting</p> <p>JD/IB/AH – explore how could we use specialist advisory service whilst waiting for other input from other services?</p> <p>JH – 20 minutes of data on every SEND board.</p>

		Reach out to partners to collaborate on data work.
5.	JSNA Update	No actions from this item
6.	SEND Local Offer Update	Teams to send updated information to JAC by the end of July – will remind weekly. Add short breaks to next agenda. Local offer newsletter – make sure office contacts are added. Send SEND newsletters to schools – already being done.
7.	DBV Update	Bring to next meeting
8.	APP Update and Next Steps	NICB/PC/VW – look at ways to have an arrangement across both that there is one pathway – to see how that would work
9.	Health Update	No actions from this item
10.	EHCP Update and SEND Practice Week	Move to front of next agenda
11.	Feedback from SENDAC	Georgina to provide an update on Parent Carer Conference and Local offer event.
12.	Coproduction Charter	Update the stock images being used, need wider diversity of need.
13.	Forward Planning	Items for next meeting: <ul style="list-style-type: none"> <li>• QA of EHCPs and Annual reviews</li> <li>• SEND Practice Week</li> <li>• Data Update</li> <li>• DBV Update</li> <li>• APP Update</li> <li>• SENDAC Update – Parent Conference</li> </ul>

14.	AOB	None
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***Date and time of next meeting: Monday 23<sup>rd</sup> September 09:00 – 11:00***